

Benefits of webHR&OHS

webHR&OHS is a web-browser based solution that acts as an add-on to your standard winHR or winOHS solution. It allows your employees to access their own information (or own employees for managers) via a web browser.

BENEFITS

There are some major benefits in using the functionality of webHR&OHS

Ø **Entry focal point**

As your employees can now modify their own information (within security privileges), the onus of entry now is spread amongst many people rather than yourselves. This is a big time saver for your payroll and HR personnel.

Ø **24/7 access**

Without webHR&OHS employees often rely on specific staff members for any information. With webHR&OHS access is available at all times, not just when those staff members are available. This allows for more pro-active process.

Ø **Accuracy**

As there is no intermediate step to the placing of information in winHR or winOHS you can generally expect better accuracy of information. No more Chinese whispers.

Ø **Compliance**

As information is more readily available, and a seamless process available for entry, compliance can be better met.

Ø **Cost Savings**

Cost savings as a result of the above benefits. It is expected that once implemented, the costs of processes will reduce.

FUNCTIONS

Version 1 has the following functionality available:

Ø **Calendar**

The central display is the calendar which allows an employee to see all types of events in a monthly (or other timeline) calendar. Managers can see many employee items at a time, which gives greater understanding of resource allocation and usage.

Ø **Leave**

Leave management includes the ability for employees to view their leave or leave accruals and make requests for leave. Managers can approve or deny leave.

Ø **Training**

Employees can view any training and make requests for training they'd like to attend. Managers can view as well as approve or deny training requests.

Ø **Performance**

Employees can view performance review dates or managers can view when performance reviews are to take place for their employees.

Ø **Incidents**

Anyone can record an OHS incident to start the process rolling. These can then be escalated through the normal means (for example email alerts). OHS co-ordinators or managers can view incidents and modify details.

Ø **Hazards**

As with incidents, identified hazards can be recorded by anyone and escalated and managed by co-ordinators or managers.

Ø **Policies and Guidelines**

Employees can view their profile and make changes to information such as changes in telephone numbers or personal email addresses

Contact Details

For more information or a demonstration please contact Favour Solutions on **1300 657 158** or visit us at www.favour.com.au

